

STANWOOD MANOR MEETING MINUTES

DATE: 4/29/14 TIME: 5:30 PM

PLACE: Roundtable

BOARD ATTENDEES: June Conway, David Smethers, Donna Johannes, and Riika Magnus

Homeowners Present: Leonard Conway, Jim Norman

A quorum was declared: 7 homeowners present and 7 by proxy.

A motion made to approve the minutes from the 3/25/14 was seconded	Board
Board member elections were held. Donna Johannes and Jim Norman were elected to the Board	Board
The Annual Meeting was adjourned.	Board
DATE: 4/29/14 TIME: 6:00 PM PLACE: Roundtable BOARD ATTENDEES: June Conway, David Smethers, Donna Johannes, and Riika Magnus, Jim Norman Homeowners Present: Leonard Conway	
New Business: Board member positions: David Smethers – Chair; Riika Magnus – Vice Chair; Donna Johannes – secretary; Jim Norman – Treasurer; June Conway – member at large	Board
Roof Drain Upper level of Bldg. D is crushed and filled with gravel, causing water to seep into the laundry room– The Board voted 5 - 0 to go with Reliant Plumbing to fix this . It will involve removing and replacing about 20 feet of walkway, repairing the drain.	Board
A letter will be drafted to address concerns of the neighbor East of the townhomes re: recent pruning. Board members will offer editing	David Board
Light sensors on Bldg A malfunctioning despite trimming trees in the area. Lights are staying on during the day. David will ask Management company to get an electrician	David
Two large trees will be removed May 19 th from in front of units 9, 10 and 11. David will ask Management company to send a letter to upper level units so the owners/occupants can park somewhere else that day. Also, it is recommended that owners/occupants of 9 – 10 – and 11 not be in their units during the tree removal. A reminder to be posted a few days before. Check on status of permit from City of Beaverton for tree removal.	David Board Donna
Next meeting: TBA	

Homeowner Reminders

- Any conversion of a unit to a rental property must be submitted to the management company for approval (banking requirements, that only a fixed percentage may be rental properties, affects ability to sell units.)
- Any changes to the exterior must be submitted to the management company for architectural review
- The Association website can be found at www.stanwoodmanor.info
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